

**FORM 3A**  
**Record of Administrative Actions**

*Complete a separate Form 3A for each action/complaint. Please type all responses.*

*You must provide a copy of all pleadings, including all supporting documentation, with this form.*

Name \_\_\_\_\_  
                    First                                      Middle                                      Last                                      Suffix

Date action/complaint initiated \_\_\_\_\_

Name and complete address of administrative forum or body:

Name of administrative forum or body \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Country \_\_\_\_\_ Province \_\_\_\_\_

Name and complete address of investigative agency (body, board, commission, committee, etc.):

Name of agency \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Country \_\_\_\_\_ Province \_\_\_\_\_

Date of final disposition \_\_\_\_\_

Disposition

Brief explanation, attach additional pages as necessary