



COURT COMMISSIONER - 3RD DISTRICT - SALT LAKE, SUMMIT, & TOOELE COUNTIES

The Utah State Courts seek an experienced official to serve as Court Commissioner for the Third District Court. This position is located within the Third Judicial District and appointed by the Judicial Council. The Court Commissioner will assist the District Court with domestic hearings and other duties under the general direction of the presiding judges as permitted by statute and rule(s) of the Judicial Council.

The successful candidate will adhere to the Code of Judicial Conduct and be a member of the Utah State Bar in good standing. Prospective candidates must be at least 25 years of age, a citizen of the United States, a resident of the State of Utah for three (3) years preceding appointment, and a resident of the State of Utah while serving as Commissioner. Candidates must reside in the Third District, which consists of Salt Lake, Summit, and Tooele counties.

Salary: \$92.55 hourly / \$193,244 annually

Closing Date: 2/28/25

Number Of Openings: (1) Full-time, [at-will](#) position with [benefits](#). The Court Commissioner position is a quasi-judicial officer as provided by the Utah Code and the Code of Judicial Conduct. THIS POSITION IS SUBJECT TO JUDICIAL COUNCIL APPROVAL. This position is projected to begin **June 2, 2025**

Physical Address: The Third District consists of Salt Lake, Summit, and Tooele counties. Travel is required throughout the Third District.

Benefits: This position is eligible for a full benefits package including medical, dental, life, and long-term disability insurance, education assistance, a retirement plan, paid parental and postpartum recovery leave, plus paid leave to include annual, sick, and holiday pay. The State requires employees to receive their pay through direct deposit. If selected, you will receive more information about these benefit options and enrollment information through our onboarding process and during your first week or two on the job.

Criminal Background Check: You must successfully pass a criminal history check.

Driver's License Requirements: Employees hired for this recruitment will be subject to the Driver Eligibility standards.

EEO STATEMENT: The State of Utah is an equal opportunity employer. Hiring is done without regard to race, color, religion, national origin, sex, orientation, gender identity, age or disability. The State provides reasonable accommodations to the known disabilities of individuals in compliance with the Americans with Disabilities Act. For accommodation information or if you need special accommodations to complete this application process, please contact CourtsHR@utcourts.gov

Job Description

The Court Commissioner is a quasi-judicial officer as provided by the Utah Code and the Rules of the Judicial Council. This position will assist the District Court with domestic hearings and other duties under the direction of the presiding judges as permitted by statute and rule of the Judicial Council.

Example of Duties

- Assist with domestic matters as prescribed by the Utah statute and rules of the Judicial Council.

Typical Qualifications

- Adherence to the Code of Judicial Conduct.
- Must be at least 25 years of age, a citizen of the United States, a resident of Utah for three (3) years preceding appointment, and a resident of Utah while serving as Commissioner.
- Must reside in the Third District, which consists of Salt Lake, Summit, and Tooele counties.
- Member of the Utah State Bar in good standing.

Supplemental Questions

- * 1) The Court Commissioner must be at least 25 years of age, a citizen of the United States, a resident of Utah for three years preceding appointment, a resident while serving as Commissioner, and a member of the Utah State Bar. Do you meet these requirements?

Yes

No

- * 2) Only applicants selected for an interview will be contacted. As part of this application process, you must upload your resume, cover letter, a list of three (3) professional references, and a brief (4-page maximum) writing sample into your application profile. Your answers to the questions on this application must be supported by your resume or work history. "See resume" or "see previous response" is not an acceptable response to any questions. Failure to follow these terms may result in disqualification from further consideration for this position.

I acknowledge I have read the above statement.

- * 3) Are you at least 25 years of age?

Yes

No

- * 4) Are you a citizen of the United States?

Yes

No

- * 5) Have you been a continuous resident of the State of Utah for the immediate preceding three or more years?

Yes

No

- * 6) Do you reside within the judicial district served (Third District consists of Salt Lake, Summit and Tooele counties)?

Yes

No

- * 7) Are you currently admitted to practice law in the State of Utah?

Yes

No

- * 8) Please indicate your Utah Bar Membership tenure as well as your Utah Bar member number.

- * 9) Have you ever been admitted to practice law in any other jurisdiction other than the State of Utah?

Yes

No

- * 10) If you have been admitted to practice law in other jurisdictions, please indicate all jurisdictions, dates of admission, and your identification number.

- * 11) Are you aware of any formal disciplinary proceedings currently pending against you as an attorney in any jurisdiction?
 - Yes
 - No

- * 12) If you indicated that you are aware of any formal disciplinary proceedings against you, please elaborate. If you've answered 'No,' please type N/A.

- * 13) Are you a current or former State of Utah employee?
 - Yes
 - No

- * 14) As a veteran of the armed services, you may be entitled to preference when seeking initial employment with the Utah State Government (Utah Code [71A-2-102](#)). Please indicate your veteran status:
 - Veteran
 - Not a Veteran
 - Veteran with a disability or Purple Heart recipient
 - Spouse, widow, or widower of a veteran
 - Spouse, widow, or widower of a veteran with a disability or Purple Heart recipient

- * 11) Having applied for an employment opportunity with the Utah State Courts, I hereby authorize the Utah State Courts to conduct a thorough background check, including but not limited to references, employment records, convictions, and criminal records. I understand that such background checks will only be made upon final selection for an employment position. All information will be kept confidential and released only to authorized representatives. I understand that any falsification of data on my part will result in disqualification from further consideration (before approval) or dismissal (if already approved). Certain offenses may bar me from further consideration or result in termination. I hereby release the Utah State Courts and all authorized parties from any civil or criminal liability from my background check.
 - I acknowledge I have read the above statement.